



Bytown Brigantine Inc.

Terms & Conditions

- Your berth will be booked upon receipt of the fully completed Registration Form, the two sided Medical/Waiver form, release and indemnity form, and your deposit. Full payment is due by June 1st.
- Prices and Schedule are subject to change.
- Bytown Brigantine Inc. reserves the right to alter programs without refund.
- Bytown Brigantine Inc. reserves the right to cancel programs and make appropriate refunds.
- Bytown Brigantine Inc. is not responsible for lost or stolen property.
- Bytown Brigantine Inc. is a registered Canadian Charitable organization and therefore, individuals other than Canadian residents or citizens may be subject to a 30% surcharge on all prices.
- Bytown Brigantine Inc. does not guarantee departure and arrival times and will not be responsible for any inconveniences caused to the participant by delays or altered travel plans. Itineraries and schedules may be affected by weather and organizational changes. Contact the Bytown office two days prior to boarding to receive specific boarding instructions.
- Participants are responsible for all travel arrangements to and from the vessel or program location and should consider travel and medical insurance where applicable.
- Participants are responsible for obtaining appropriate identification, such as passport, and will be responsible for return transportation should they be turned away at the border for any reason.
- Participants are required to supply personal safety equipment such as proper footwear, flashlight, and wet weather gear. Participants must provide the personal safety equipment listed in #217 of the Standing Orders. A full gear list will be supplied with the Welcome Package upon confirmation of registration to assist in selection of appropriate clothing.
- Participants must limit their personal gear in keeping with the Gear List and acknowledge that for security, customs, and suspected reasons, their gear may be subject to search by the Captain or Program Leader as witnessed by two additional members of the Ships' Company.
- **Privacy Policy Statement.** Bytown Brigantine Inc. is a federally registered Charitable Foundation incorporated by letters patent in the Province of Ontario. Bytown Brigantine Inc. respects your privacy. We collect and use your personal information primarily for the purpose of providing you with the products and services you have requested from us. We protect your personal information and adhere to all legislative requirements with respect to protecting privacy. We do not rent, sell or trade our mailing lists. The information that you provide will be used to allow us to properly conduct our programs, continually improve our programs and service offerings, enable us to more efficiently provide the products and services you have requested from us and allow us to keep you informed and up-to-date on the activities of Bytown Brigantine Inc. A copy of our privacy policy is available at 2700 Queensview Drive, Ottawa, Ontario, K2B 8H6.
- **Payment.** Cheque, Cash, Debit or Credit Cards will be accepted.
- **Deposit.** Non-refundable deposit, as described in the refund policy is required at the time of application. Berths will NOT be held without a deposit.
- **Refund Policy.** Cancellations must be made at least 30 days before the voyage /camp is scheduled to start in order to qualify for a full refund (less the deposit). For cancellations made less than 30 days before the voyage /camp begins there will be no refund unless we can rebook your berth. You are responsible for obtaining your own cancellation insurance for cancellations resulting from medical or extraordinary reasons.
- **Bursary.** Financial assistance is available to a limited number of youth trainee applicants who have a demonstrated economic need. Bursaries are awarded through the Captain Thomas G. Fuller Bursary Fund and are based on need and personal interviews. Please indicate on the registration form if you would like to apply for a bursary

FINAL PAYMENT FOR ALL CAMPS/ VOYAGES IS DUE JUNE 1, 2011

I have read and agree with the above statements.

Name of Parent/
Guardian (Print): _____
Name of Trainee
(Print): _____

Signature: **X** _____
Signature: **X** _____